## BHARAT SANCHAR NIGAM LIMITED

**CORPORATE OFFICE** 

(Personnel Branch) 4th Floor, Bharat Sanchar Bhawan, Janpath, New Delhi-110001

No: BSNLCO-PERB/19(12)/1/2020-PERS1

dated 2 6.03.2021

To,

All Heads of Telecom Circles/Metro Districts & Other Administrative Units All PGMs/GMs of BSNL CO New Delhi Bharat Sanchar Nigam Limited.

## Subject: - Implementation of e-DPC/CPC in BSNL - Regarding

It has been decided with the approval of competent authority that all CPCs for time bound Upgradation as per EPP will be conducted online w.e.f. 01.04.2021. T codes for necessary data updation related to e-DPC/CPC/other guidelines have been communicated vide this office letter of even numbers dated 02.02.2021, 08.02.2021 & 03.03.2021.

Salient features of e-DPC/CPC (for time bound Upgradation as per EPP) are as follows

- 1. All CPCs for executives shall be conducted at circle level w.e.f 01.04.2021.
- 2. Any Time bound Upgradation under EPP due after 01.01.2021 and not conducted so far will be done in online mode w.e.f 01.04.2021.
- 3. No manual CPC shall be done w.e.f.01.04.2021.
- 4. VC status will be provided by concerned vigilance unit in online mode.
- 5. Vigilance head of circle office shall be authorized in SAP by the concerned CGM for processing online VCs for e-DPC/CPC.
- 6. AGM (HR) /DGM (HR) of circle office shall be authorized in SAP for conducting online CPCs. Necessary coordination in this regard may be done with ERP Cell.
- 7. Data related to the executives under consideration will be automatically fetched from ERP portal.
- 8. Scanned copy of Manual APAR shall be shown to the CPC members.
- 9. All online APARs shall be visible to CPC Members
- 10. Assessment sheet, Minutes of meeting/recommendation of CPC, Promotion order (Non-functional) shall be issued through SAP portal.
- 11. User Manual on e-DPC/CPC shall be uploaded in ERP help desk
- 12. Discrepancies and improvements if any may be communicated to
  - a. Shri Kuldeep Singh, AGM DPC BSNL CO, Tel No 011-23329514
  - b. Sh. D S Jadaun DM APAR BSNL CO, Tel No 011-23328815
  - c. Sh. Anand Kumar, DM (ERP Core Team) Ghaziabad, Tel No.0120-2755048

This issues with the approval of competent authority.

(O.N Tiwary) Jt. GM (Pers-SM)26 BSNL CO, New Delhi